

## Transferring files from school to home, and back again

### TDChristian High School

Students can transfer files from your P: drive to a personal laptop or home computer using a file transfer program.

#### Windows

Download WinSCP (pronounced "Winscape") from here: <https://winscp.net/eng/download.php>

#### Mac

Download Cyberduck from here: <https://cyberduck.io/>

When setting up this file transfer software, it will ask you for some settings:

**Server or hostname:** gateway.tdchristian.ca

**File transfer protocol:** SFTP (not FTP)

**Username:** your school computer username

**Password:** your school computer password

**Port number:** 3005 ← this is very important

Once you have it set up, you will see a list of folders. The folder named FILES is your P: drive and the folder named KLASSDRIVE is your K: drive. You can drag and drop files from your desktop to this program.

#### Very important

After February 1, you must use port 3005 for file transfers. This is new!

For students that already using WinSCP or Cyberduck, you will need to go into your settings and change the port number for your connection to TDCH to port 3005. If you do not do this, you will no longer be able to transfer files from school and back.