



## MacBook Care 2023-24

To help you protect your MacBook and keep safe, here are some MacBook care tips:

### 1. Store Your MacBook Properly When Not in Use

- **Store your MacBook in its the school-supplied case.** The padded case will absorb impacts during storage and is also water resistant.
- **Watch out for theft.** At school, your MacBook should be always in your possession or stored in your locker. Do not leave it lying around (e.g., in the hallways or changerooms).
- **Be mindful of the temperature.** Laptop components are sensitive to excessive heat or cold. Most manufacturers recommend a storage temperature between 10 to 35 degrees Celsius. High humidity affects the electronic components, so choose a dry area for storage.
- **Don't use the MacBook as a writing surface.** While a closed MacBook is flat, it shouldn't be used for writing or drawing. The weight of books or household items stacked on top can also damage its screen.
- **The screen is delicate.** When closing the MacBook, do not put anything between the keyboard and the screen, not even a paperclip!
- **Never leave the MacBook on the ground.** Always elevate the MacBook so it won't be stepped on or tripped over.

### 2. How to Properly Carry a MacBook

- A MacBook should be transported from room to room in its protective case. Use two hands to pick up and move a MacBook.
- Never carry a MacBook by the screen — this is how many finger smudges and cracks appear, and how hinges break.

### 3. Create a Safe and Productive Workspace

- When using the MacBook, avoid drinking or snacking over the keyboard. Liquids and crumbs damage keyboards. This damage is not covered by the MacBook warranty.
- MacBooks should always be placed on a flat surface.
- When charging the MacBook, do not create a tripping hazard when plugging in the charging cable.



**Acceptable Return Condition of MacBook  
When Student Leaves TDChristian  
2023-24**

Students are responsible for maintaining their MacBook in good condition, and to pay for necessary repairs according to the terms of the MacBook warranty.

When the student leaves TDChristian, their MacBook must be returned, along with the charging cable and charger, in an acceptable condition, which is defined below.

When the MacBook is returned, its condition will be evaluated. It must have:

1. Only light wear and tear
2. Only light surface scratches on MacBook body
3. No dents on MacBook body
4. No evidence of liquid damage
5. Screen is functional, has no crack, no dents, only minor scratches
6. Keyboard is functional, with no missing keys
7. Ports are functional with no bent or broken ports
8. No missing rubber feet
9. Battery is not swollen and holds a charge

MacBooks returned in a lesser condition will be subject to a penalty fee. In lieu of paying this fee, the school may give the student the option to purchase the MacBook when leaving TDChristian.