

Community Service Hours Form – Pre and Post Approval

Toronto District Christian High School

- ⤴ A student must complete a minimum of 40 community service hours after they have graduated from grade 8 as one of the requirements for the Ontario Secondary School Diploma (OSSD).
- ⤴ The Ontario Ministry of Education and TDChristian High School agree that community involvement encourages “students to develop awareness and understanding of civic responsibility and of the role they can play and the contributions they can make in supporting and strengthening their communities (Ministry Policy/Program Memorandum No. 124a).”
- ⤴ The focus for students at TDChristian is “learning for service in the light of God's Word”. A primary way of serving God and others is to work for or with others as volunteers in the communities in which we live or to which we belong. We encourage students to volunteer gladly, often, and freely.
- ⤴ It is important that students along with their parent(s) or guardian(s) plan community service hours using the **Guidelines for Community Service Hours**. Failure to do so may mean that some or all the student's volunteer hours will not qualify as community service hours.
- ⤴ Unless the community service hour event or activity is pre-approved (using this form), or, in the opinion of the principal, the activity or event qualifies for community service hours as outlined in the school's **Guidelines for Community Service Hours**, TDChristian High School will not approve the hours. The Ministry of Education gives the Principal the responsibility to make the final judgement using the guidelines.

Student's Name:	
Activity:	
Location:	
Supervisor's Name:	Estimated # of Hours:
Contact info:	Anticipated Completion Date:
Is the activity eligible according to the Guidelines? Yes No If yes, indicate which category: _____ If no, you must get the Principal's pre-approval Signature (to the right): (Note: Without pre-approval, the principal can judge your activity ineligible.)	
Supervisor's Signature (upon completion to verify the hours and date):	Actual # of Hours:
	Actual Completion Date:
Parent's or Guardian's Signature:	Student's Signature:
Note: Personal Information provided to Toronto District Christian High School as part of the Community Involvement requirement is collected pursuant to the provisions of the Freedom of Information and Protection of Individual Privacy the Authority of the Education Act.	Approved Number of Hours:

Toronto District Christian High School: Guidelines for Community Service Hours

Eligible Activities may include:	Ineligible Activities include:
<p>#1. Fundraising – includes canvassing, walk-a-thons, gift wrapping, galas or sales for charitable purposes</p> <p>#2. Sports/Recreation – includes coaching, helping to organize winter carnivals, parades and summer fairs</p> <p>#3. Community Events – includes helping to organize special meets and games, and volunteering as a leisure buddy or pool assistant</p> <p>#4. Community Projects – includes participating in organized food drives, or community support services</p> <p>#5. Environmental Projects – includes participating in community clean-ups, flower/tree planting, recycling and general beautification projects and activities</p> <p>#6. Volunteer Work with Seniors – includes assisting at seniors’ residences (e.g. serving snacks, helping with activities, portering, visiting, reading, or playing music)</p> <p>#7. Committee Work – includes participation on advisory boards, neighbourhood or regional associations</p> <p>#8. Religious Activities – includes participation as a volunteer in programs for children, child minding, Sunday School assistance, events and clerical tasks</p> <p>#9. Youth Programs – includes volunteer assistance with the operation of youth programs such as 4H, Scouts, Guides, drop-in centres, breakfast programs, March Break programs, Leaders in Training, summer playground activities and camps</p> <p>#10. Office/Clerical Work – includes volunteer activity in reception, computer work and mailings for those providing charitable or general community benefit</p> <p>#11. Work with Animals – includes volunteer involvement with animal care, horseback riding programs, or volunteer assistance at a local zoo or petting farm</p> <p>#12. Arts and Culture – includes volunteer assistance at a gallery, performing arts production or program, or in a community library program</p> <p>#13. Activities for Individuals – includes any volunteer activity that assists someone who requires assistance for shopping, tutoring, light snow removal (no use of snow blower), housekeeping, writing letters or transcribing, or involves; hospital visitation, voluntary involvement with chronic care, or service as a volunteer reading buddy</p> <p>#14. School Community Service – may include service within the school community that provides benefit to others that takes place outside the regular school day. School-based activities must be approved by the Principal before the start of the activity.</p>	<ul style="list-style-type: none"> - any activity for which the student is paid, whether by money, goods, rewards, or other means <ul style="list-style-type: none"> - any activity done as a requirement of a class or course in which the student is enrolled (e.g., cooperative education portion of a course, job shadowing, work experience, visiting a neighbour, doing an environmental block project) - any activity that takes place during a student's class hours on a scheduled school day (e.g. refereeing an elementary school sports tournament, judging an art or science fair) - any activity that takes place in a logging or mining environment, if the student is 15 years of age or younger - any activity that takes place in a factory, if the student is 14 years of age or younger - any activity that takes place in a workplace other than a factory, if the student is 13 years of age or under - any activity that would normally be performed for wages by a person in the workplace (e.g. marking for a teacher, painting on a construction site, picking up branches for a landscaper) - any activity that involves the operation of a vehicle, power tools, or scaffolding - any activity that involves the administration of any type or form of medication or medical procedure to other persons - any activity that involves handling of substances classed as “designated substances” under the Occupational Health and Safety Act - any activity that requires the knowledge of a tradesperson whose trade is regulated by the provincial government - any activity that involves banking or the handling of securities, or the handling of jewellery, works of art, antiques, or other valuables - any activity that consists of duties normally performed in the home (i.e., daily chores) or personal recreational activities - any activity that includes helping out of immediate family members, grandparents, uncles, aunts, and cousins (e.g. moving, yard work, visiting, cleaning, shovelling snow, child care) - any activity that involves activities for a court-ordered program (e.g., community-service program for young offenders, probationary program)

REMEMBER: If you are NOT sure, get PRE-APPROVAL first!